



LEIGH CRICKET TENNIS AND BOWLING CLUB

RULES

Amended 9th March 2004

1. NAME

That this Club shall be called “The Leigh Cricket, Tennis and Bowling Club”. Postal address: Beech Walk, Leigh, Lancashire WN7 3LH.

2. OBJECTS

To provide facilities for the games of Cricket, Tennis and Bowls and any other game permitted by Council and generally to provide for the Social well-being of its members.

3. MANAGEMENT

The management of the Club shall be vested in a Council, whose authority shall, in all cases, be paramount until overborne by a General Meeting of the Club.

4. HONORARY OFFICERS

The Honorary Officers of the Club shall consist of the President, Vice-President, Secretary, Treasurer, Assistant Secretary and Assistant Treasurer who shall be elected at the Annual General Meeting and shall hold office for one year but shall be eligible for re-election. The retiring President shall retain his seat on Council for an additional year.

The Council may nominate President, Treasurer and Secretary for the ensuing year, but notwithstanding such nominations, any two members may make additional nominations.

5. The council shall consist of the President, Immediate Past President, Vice President, Secretary, Treasurer and their assistants, Four Trustees and Twelve Members of at least 2 years standing.

The Council shall fill any vacancy or vacancies in their number which may occur during the period between any Annual General Meeting by electing the defeated member or members at the last previous Annual General Meeting according to the greater the number of votes polled but subject as hereinafter defined. If it should so happen that there are no such defeated

members to be so nominated then the Council shall have full power to nominate any eligible Member whom they consider suitable to fill the vacancy.

Any such appointment must not offend the composition of the Council as herein defined and the member so nominated shall rank in seniority on an equal footing with the member whose vacancy such member fills.

At the first Annual General Meeting after the coming into effect of these Rules, of the before mentioned twelve Members elected to the Council, (apart from the President, Immediate Past President, Vice President, Secretary, Treasurer and their assistants and four Trustees) the six such members with the greatest number of votes shall hold office for two years from such First Annual General Meeting and the six such members so elected with the lesser number of votes shall hold office for one year only from the First Annual General Meeting until the Second Annual General Meeting when they shall retire but shall be eligible for re-election. At the Second Annual General Meeting and every subsequent Annual General Meeting six such members shall retire according to their order of Seniority on the Council but shall be eligible for re-election.

At the first Meeting after the Annual General Meeting the Council shall elect its own Chairman for the year. For this purpose all ex officio members shall be entitled to cast their votes. In the event of a tie the matter shall be determined by the toss of a coin.

6 ELECTION OF OFFICERS AND COUNCIL

The mode of election of all Officers and Council shall be as follows: -

A nomination sheet on which all nominations shall be entered shall be placed in the Clubhouse by the Secretary at least two calendar months before the Annual General Meeting.

Any member may be nominated by two other members who shall have previously obtained the consent of the member so nominated.

The nomination sheet shall be withdrawn two weeks before the Annual General Meeting, and in case of a contest a copy thereof, in the form of a voting paper, shall be furnished to every member at the Annual Meeting. Members who are unable to attend the Annual General Meeting but wish to vote may do so by completing a voting paper and returning it to either the Secretary or any member of Council prior to the meeting.

Members may vote for as many candidates as there are vacancies on the Council, but no voting paper shall be declared invalid because it contains a lesser amount of votes. All voting papers containing votes in excess of the number of vacancies on the Council shall be declared invalid.

Inability to attend Council meetings should be notified to the Honorary Secretary.

In case any member of the Council shall be absent from a meeting of the Council for a period in excess of three months, he shall lose his seat thereon, unless in the opinion of Council, the period of absence is justifiable.

7. QUORUM

Seven shall be a quorum at meetings of the Council and 20 at General Meetings.

8. SECRETARY

The Honorary Secretary shall record the proceedings of the Club and Council, conduct the correspondence, and have the custody of all the books and documents of the Club appertaining to his office. He shall be responsible for ensuring that all members' suggestions, notified to him, are discussed within Council at the next Council meeting. He shall call all meetings of the Club and Council, and put all nominations received by him on the Notice Board in the Club House.

9. TREASURER

The Honorary Treasurer shall account for all Club monies and shall discharge all debts payable by the Club out of Club Funds and shall keep proper records and accounts of all such matters. A Statement of the Club Accounts for the past year, signed by the Honorary Treasurer and duly audited by a qualified Auditor appointed by the Council, shall be submitted at the Annual General Meeting in each year.

A copy of the Annual Statement of Accounts and Balance Sheet shall be posted on the Clubhouse notice board at least one calendar month before the Annual General Meeting.

Members may receive copies of the accounts if written requests are made to the Secretary.

10. TEAM CAPTAINS

The appointment of team captains is the responsibility of individual sporting sections.

11. SUB-COMMITTEES

The Council shall, at their first meeting after the Annual General Meeting appoint Sub-Committees. These Sub-Committees shall comprise not more than five Council members who shall have power, subject to the prior approval of the Council to add to their number any members of the Club not exceeding five in number. Such co-opted members shall not, however, take part in or have any vote in the meetings of the Council.

In addition, all Captains shall be ex-officio members of their own section Sub-Committee, and the President of the Club, Immediate Past President, the Honorary Treasurer and the Honorary Secretary shall be ex-officio members of all Sub-Committees.

Each Sub-Committee shall report their proceedings to the Council, and shall conduct their business in accordance with the directions of the Council.

12. TRUSTEES

There shall be four Trustees of the Club who shall be ex-officio members of the Council. All Trustees shall be appointed by the Council, and the property of the Club, (other than cash which shall be under the control of the Treasurer), shall be vested in them to be dealt with by them as the Council shall from time to time direct by resolution (of which an entry in the minute book shall be conclusive evidence).

The Trustees shall be indemnified against risk and expense out of the Club property. The Trustees shall hold office until death or resignation or until removed from office by a resolution of the Council who may for any reason which may seem sufficient to a majority of them present and voting at any meeting, remove any Trustee or Trustees from the office of Trustee. If by reason of any such death, resignation or removal it shall appear necessary to the Council that a new Trustee or Trustees shall be appointed or if the Council shall deem it expedient to appoint an additional Trustee or additional Trustees, the Council shall, by resolution, nominate the person or persons to be appointed the new Trustee or Trustees. For the purpose of giving effect to such nomination, the President is hereby nominated as the person to appoint new Trustees of the Club within the meaning of section 36 of the Trustee Act, 1925, and he shall by deed, duly appoint the person or persons so nominated by the Council, as the new Trustee or Trustees of the Club and the provisions of the Trustee Act, 1925, shall apply to any such appointment. Any statement of fact in any such deed of appointment shall be conclusive evidence of the fact so stated, provided the person was dealing bona fide and for value with the Club or the Council.

13. BORROWING POWERS

If at any time or times the Council deem it expedient in the General Interest of the Members of the Club to borrow money

on the security of the whole or any part of the properties and assets of the Club, whether by way of Mortgage, Charge, Lieu or otherwise, the Council shall pass a Resolution authorising the borrowing of any money or monies either at one time or from time to time and at such rate of interest and in such form and manner and upon such security as shall be specified in such resolution. Thereupon the Trustees shall, at the direction of the Council, make all such dispositions of the Club properties and assets or any part thereof and enter into such agreement or otherwise in relation thereto as may be necessary for carrying into effect such Resolution. A Majority Resolution of those present and voting at a meeting of the Council shall be deemed sufficient for this purpose, provided that seven days prior notice in writing shall have been given to all members of the Council and which notice shall state the nature of the business to be transacted by the Council meeting. The Vote shall be by ballot.

14. MEETINGS

The financial year shall end on 30th November in every year, and the Annual General Meeting shall be held during the month of February. Notification of the meeting and the agenda are to be posted in the Clubhouse not less than 2 calendar months prior to the date of the Annual General Meeting.

The business to be transacted at such meeting shall be the consideration of the Report and Balance Sheet, the Election of Officers and Council, and any other General Business.

Not less than 21 days notice must be given in writing to the Honorary Secretary of any Special business to be brought before the Annual Meeting and notice of all such special business shall be posted in the Clubhouse by the Honorary Secretary.

15. SPECIAL MEETING

Special General Meetings of the Club shall be called by the Honorary Secretary when directed by the Council, or on receipt of requisition, signed by twenty adult Members of the Club,

stating the object for which the meeting is to be called. If the meeting is called in consequence of a requisition made as above, it must be held not later than 30 days after the receipt by the Honorary Secretary of such a requisition. At least 7 days notice or such meeting, specifying the business proposed to be transacted shall be given by the Honorary Secretary by the posting of a notice on the Clubhouse notice board.

No member under 18 years shall be entitled to attend any Annual General Meeting or any special meeting of the Club.

16. ELECTION OF MEMBERS

The election of members shall be in the hands of the Council, and candidates for membership must be duly proposed and seconded by two members of the Club who shall both be over the age of eighteen years and have been members of the Club for a period of not less than one year.

On match days members of the visiting Clubs shall be Honorary Members of the Club.

17. HONORARY MEMBERS

At any Annual General Meeting of the Club, any person may be elected an honorary Life Member on the recommendation by the Council, and shall have all the privileges of a Full Member, and all such Honorary Members shall be eligible for any office in the Club.

18. SUBSCRIPTIONS

The Annual Subscriptions, as recommended by Council, shall be stated in the agenda prior to the Annual General Meeting.

Annual subscriptions shall be payable on 1st March. Discount terms for prompt payment and reduced rates for people joining during the year shall be at the discretion of Council and will include people on low income.

The Membership Secretary shall be responsible for maintaining a register of members in which he shall enter the amount

received from each member. If subscription is still unpaid one month after the normal due date, membership shall automatically lapse unless a satisfactory explanation for non-payment is accepted by Council. No member shall be entitled to vote on any matter affecting the Club if their current year's subscription is more than one month in arrear or if any earlier subscription remains unpaid.

19. SUSPENSION AND/OR EXPULSION

Except by reason of non-payment of subscription, the Council shall have power to suspend or expel any member who shall infringe any rule or whose conduct shall, in their opinion render, them unfit for membership of the Club.

If a member is requested to attend before Council, at least 7 days notice of the meeting together with a statement of complaints brought against them shall be sent to the member by the Secretary.

No member shall be expelled or suspended without first having had an opportunity to appear before the Council to explain his conduct, nor unless a majority of at least two thirds of the Council then present vote for the suspension or expulsion. The decision of the Council shall be final.

20. INTRODUCTION OF GUESTS

Members may introduce Guests to the Club premises on entering the name of the person or persons so introduced in the book provided for that purpose.

The same Guests may not be introduced more than three times in any one year.

21. COMPLAINTS AND SUGGESTIONS

All complaints and suggestions shall be made in writing, to the Secretary and all such comments shall be considered by the Council at the earliest opportunity.

22. REGULATIONS

The Council shall hold a meeting every calendar month to transact the current business of the Club. The Council may from time to time, make such Bye-Laws consistent with the General Regulations of the Club as they shall deem expedient and such Bye-Laws shall be posted on the Notice Board in the Clubhouse and any other places as the Council shall direct.

23. All wines, refreshments, etc., shall be charged at a fixed tariff to be approved by the Council and exhibited in such place as the Council may direct.

24. Any member incurring any expense in the Club, whether on his own account, or in respect of a guest or guests must discharge the same before he leaves the Club premises.

25. The Clubhouse shall be open for the supply of intoxicating Liquors during hours determined by Council. The Council shall have power to alter and amend the licensing hours to conform with the Licensing Act from time to time. Licensing extension in accordance with permission granted by Licensing Justices.

26. No member or any guest under the age of 18 shall be supplied or served with or allowed to consume any intoxicating liquors in or about any of the premises belonging to the Club. Nor shall any such member or guest be allowed to remain inside the Clubhouse after 9.30 hours, but this rule may be amended or waived by Resolution of the Council as may from time to time appear to be proper and in the interests of the Club.

27. CLUB PROPERTY

All wilful destruction of Club property by a member must be paid for by such member within seven days of the assessment of such damage.

28. ASSETS OF THE CLUB

No individual member of the Club shall have beneficial interest in the assets of the Club over and above that of other members.

Any member dying or leaving the Club or not duly paying their subscription shall forfeit all interest whatever in the Club's property and effects. In the event of the dissolution of the Club any remaining assets will be transferred to an organisation of similar aims and objectives.

29. CONSTRUCTION OF RULES

All doubts as to the meaning and construction of these Rules, and any question not provided for in the foregoing Rules, or which may arise in their interpretation, shall be referred to the Council and their decision shall be final.

30. ALTERATION OF RULES

These Rules except as is provided in Rules, 27 and 28 may be altered only at the Annual General Meeting or at a Special General meeting convened for that purpose by the Council. Notice, however, of any proposed alteration of Rules, except those suggested by the Council must be given in writing to the Secretary at least 21 days before each meeting.

It shall be the responsibility of the Secretary to notify the membership of any proposed changes by the placing of a notice detailing such proposals not less than 14 days prior to the meeting.

31. EFFECT OF THE RULES

These rules shall be printed and a copy of them shall be posted in the Clubhouse and shall be binding upon all members. No member shall be absolved from the effect of these Rules or any allegation of not having knowledge of them.

